

Federal Outcome and PEP Reports Overview
Revised 10/3/05

Report Name

Report Number

Family Assessments and Case Planning Timeliness

SM0801 a/b/c

Performance Measure

Timeliness of family assessments and case plans for children determined to be unsafe and in need of agency managed ongoing services. Includes information on completion of case progress evaluations.

Target Population

Report includes children who are open during the reporting period where there is an approved safety assessment for the case indicating that one or more children who are participants to the case are unsafe and safety services are agency managed. Includes children in out-of-home placement, children with an open court order (supervision) and children who are open but do not have a recognized legal status or are not in placement.

National Standard

N/A

CFSR Performance Item(s)

Well Being Outcome 1, Item 17 – Needs and Services of Children and Parents

Report Run Cycle

X Annual

X Quarterly

X Monthly

X On-Demand

Report Output

X Statewide
Summary
(c report)

X County/Site
Summary
(a report)

X Case-Level
Detail
(a report)

X All County
Comparison
(c report)

Key Columns in Report

Summary	1) Family Assessment Timeliness – Average days to approve family assessment. 2) Case Plan Timeliness – Average days to approve case plan. 3) Case Progress Evaluation – Average days to approve case progress evaluations for children in placement and children under supervision or receiving voluntary services.
Case-Level Detail	Excel worksheet showing case ID (Column L), child ID (Column R), approval dates for family assessment (Column Z), case plan (Column AB), case progress evaluation (Column AP) and ongoing services group (Column V)

Other Comments/Considerations

- 1) Report includes four parts:
 - A. Family assessments completed and timeliness
 - B. Case plans completed and timeliness
 - C. Case progress evaluations and timeliness for placement cases (90 days)
 - D. Case progress evaluations and timeliness for supervision and voluntary service cases (180 days)
- 2) Completion of family assessments, case plans and progress evaluations are based on the supervisor approval (completion) date, so assessments, plans and evaluations pending supervisory approval are not included.
- 3) The average number of days is determined using the mean.

Attachments:

X	Report Field Definitions
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X	Screen Shots
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	Summary Output
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Report Key – Family Assessments and Case Planning Timeliness (Summary only)

NOTE: Additional Report Keys by Family Assessment, Case Plan and Case Progress Evaluation are available

County/Site	Calculations are grouped by County and by Site within the County. The County/Site comes from the primary assigned worker at the end of the reporting month. If no primary worker is assigned at the time of CPS Initial Assessment approval, the County/Site comes from most recent supervisory assignment at or prior to the end of the reporting month. If no supervisor is found, the County/Site comes from the most recent secondary assignment at or prior to the end of the reporting month.
Ongoing Service Group	Report includes cases for which an "Unsafe, Agency Managed" finding was documented as part of a CPS Initial Assessment. Report also includes cases for which an "Unsafe, Agency Managed" finding was documented on a stand alone Safety Assessment. The Ongoing Service Groups are as follows: <u>Placement</u> - cases with at least one child with in an Out of Home Placement at any time during the reporting month. The following Placement Statuses are excluded: Adult Corrections, Kinship Care - Voluntary, and Youth Correctional Facility. This may include some children who are in Juvenile Justice placements. <u>Supervision</u> - cases with no children in Out of Home Placement, but at least one child for whom an Agency Supervision - Legal Custody Court Order was documented for the child on the Legal Status window. The child's Court Order must not have expired nor been terminated prior to the beginning of the reporting month. To place the child in Legal Custody, the Legal Status window must have the following items: 1) Legal Action of CHIPS Petition, Request to Extend Dispositional Order, or Request to Revise Dispositional Order 2) Result of Dispositional order entered, Motion Granted, Order Extended, Order Revised, Petition-Granted, Request Granted 3) New Legal Status of Agency Supe L/C Plcmnt w/parent, County Custody-DHFS Guardianship, Guardianship to DHFS Ongoing CPS - Voluntary - Children for whose family an "Unsafe, Agency Managed" finding was documented who did not have have an Out of Home Placement and who were not in Agency Supervision - Legal Custody. <u>Voluntary</u> - cases with no children in out of home placement during the reporting period and no children under Agency Supervision during the reporting period.
Cases in CPS Ongoing	Number of Cases in CPS Ongoing during the reporting period.
Avg Days to Approve Family Asmnt	Average Days to approve the Family Assessment. Calculated for all approved Family Assessments.
Avg Days to Approve Case Plan	Average Days to approve the initial Case Plan. Calculated for all approved Case Plans.
CPS Ongoing Cases with Approved Case Plan	Number of Cases in CPS Ongoing during the reporting period for which a Case Plan was also approved.

Avg Days to Approve Case Prgrss Eval	Average Days to approve the initial Case Progress Evaluation. Calculated for all approved Case Progress Evaluations.
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Window Screen Shots- Family Assessments and Case Planning Timeliness

Family Assessment

https://appsut4.dhfs.state.wi.us - Family Assessment - IE provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Family Assessment

Case Name: Sarah Allen Case Number: 9220000
Worker Name: Caitlin M. Cake Family Assessment Effective:

Domain I Domain II Domain III Domain IV Domain V/Analysis Family Service Level

Elements

☐ Element 1 ☒ Element 2 ☐ Element 3

Domain I: Children's Situation and General Functioning

2. Child's Self-Protective Capacities and Access to Support Systems
Criteria: The degree to which the child can protect him or herself, can communicate with others and can access support systems.

Child: Sarah Allen ☐ Deferred [Delete](#)

Child's Self-Protective Capacities: ☐ Low Vulnerability ☒ Moderate Vulnerability ☐ High Vulnerability

GDO: Child can take action and access support systems to protect self.

Other self-protection outcome:

[Insert](#)

Description

Options: [Go](#) [Save](#) [Close](#)

Done Internet

Case Plan

https://appsut4.dhfs.state.wi.us - Case Plan - IE provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Case Plan Information

Case Name: Case Plan Status: Pending
Worker Name: Frank Fox Date Effective:

Outcomes Family Summary

Case Participant/Family General Desired Outcomes

Case Participant	General Desired Outcome	Outcome Deferred	Outcome Completed	
Sarah Allen	Child can take action and access support systems to protect self.	<input type="checkbox"/>	<input type="checkbox"/>	Edit Delete Copy Detail

Insert

Options: Go

Save Close

Done Internet

Case Progress Evaluation

https://appsut4.dhfs.state.wi.us - Case Progress Evaluation - IE provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Case Progress Evaluation

Case Name: Sarah AllenCase Number: 9220000Worker Name: Frank FoxCase Progress Evaluation Date Effective: 00/00/0000

Outcomes

Family Progress

Safety/Case Planning

Family Service Level

General Desired Outcomes

Case Participant	General Desired Outcome	Outcome Deferred	Outcome Completed	
Sarah Allen	Child can take action and access support systems to protect self.	<input type="checkbox"/>	<input type="checkbox"/>	Progress

Options:

Go

Save

Close

Done

Internet